



CYNGOR BWRDEISTREF SIROL
RHONDDA CYNON TAF
COUNTY BOROUGH COUNCIL

COMMITTEE SUMMONS

C Hanagan
Service Director of Democratic Services & Communication
Rhondda Cynon Taf County Borough Council
The Pavilions
Cambrian Park
Clydach Vale CF40 2XX

Meeting Contact: Emma Wilkins (CouncilBusiness@rctcbc.gov.uk)

YOU ARE SUMMONED to a Hybrid meeting of the **CONSTITUTION COMMITTEE** to be held on **MONDAY, 5TH JUNE, 2023** at **2.00 PM.**

Non Committee Members and Members of the public may request the facility to address the Committee at their meetings on the business listed although facilitation of this request is at the discretion of the Chair. It is kindly asked that such notification is made to Democratic Services by Thursday, 1 June 2023 on the contact details listed above, including stipulating whether the address will be in Welsh or English.

AGENDA

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1. DECLARATION OF INTEREST

To receive disclosures of personal interests from Committee Members in accordance with the Code of Conduct.

Note:

1. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
2. Where Members withdraw from a meeting as a consequence of the disclosure of prejudicial interest they must notify the Chairman when they leave.

2. MINUTES

To approve as an accurate record, the minutes of the meeting held on 13th May 2021.

3. GUIDE TO THE CONSTITUTION OF RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

To receive the report of the Director, Legal & Democratic Services containing the draft Constitution Guide for Rhondda Cynon Taf Council, as required by the Local Government and Elections Act (Wales) 2021.

9 - 58

4. NOTICE OF MOTION REPORTING MECHANISM

To consider the report of the Service Director, Democratic Services & Communication providing details of the Notice of Motion reporting mechanism following a referral from Council at the meeting on the [29th March 2023](#).

59 - 64

5. PETITIONS SCHEME

To consider the report of the Service Director, Democratic Services & Communication with proposed revisions to the Council's Petitions scheme, as in accordance with the requirements of the Local Government and Elections (Wales) Act 2021.

65 - 80

6. MULTI LOCATION MEETING POLICY

To receive the report of the Service Director, Democratic Services & Communication providing Members with the draft policy, following its consideration and comment by the Democratic Services Committee and Scrutiny Chairs and Vice Chairs.

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7. URGENT BUSINESS

To consider any items, which the Chairman, by reason of special circumstances, is of the opinion should be considered at the meeting as a matter of urgency.

Service Director of Democratic Services & Communication

Circulation:-

The Chair and Vice-Chair of the Constitution Committee
(County Borough Councillor G Hughes and County Borough Councillor S Evans respectively)

County Borough Councillors:

Councillor M Webber, Councillor J Cook, Councillor G Hopkins, Councillor W Jones, Councillor B Stephens and Councillor K Morgan